



TIME TO ORDER YOUR HOT LUNCHES FOR TERM 1!

Once again, the Sunshine Hills PAC will be offering special Hot Lunch days throughout the school year – most hot lunch days fall on a Friday, although when PD Days or other school events clash, the day will move to a Thursday. All monies raised through the PAC's Hot Lunch program do go back to subsidize a variety of programs run by the school which includes field trips, classroom funds and our new playground. Our first dates are:

Friday October 13th – SUBWAY

Friday October 27th – PANAGO PIZZA

Friday November 17th – WOK BOX

Friday December 1st – PITA PIT

Friday December 15th – LITTLE CAESARS

ONLINE ORDER DEADLINE IS END OF DAY SUNDAY 1st OCTOBER 2017

Hot lunch ordering is done through our online ordering system at sunshinehills.hotlunches.net – our system will even send you a reminder the day before the hot lunch date reminding you of your order. **PLEASE NOTE: EVERYONE NEEDS TO MAKE A **NEW** USER ACCOUNT ON OUR ONLINE ORDERING SYSTEM AS WE START THE NEW SCHOOL YEAR.** Why can't you use your account from last year? Well, most importantly the students are in different divisions, plus we have had students leave the school and we are not allowed to retain personal information. It does mean that there is a small amount of setup time for your first order, as you must register EACH STUDENT you have attending our school prior to ordering hot lunch. ***Even if you are not intending to order a hot lunch, we do encourage you to register your children on the system and provide an e-mail.*** Once the initial setup process is complete, your hot lunch orders for the remainder of the year should be quick and simple.

Here's what you need to do to get started:

- ✓ Go to sunshinehills.hotlunches.net
- ✓ Click on "Click Here to Register"
- ✓ Enter Access Code: **SHHL**
- ✓ Complete the rest of the registration form (Include your email address to ensure you receive reminder emails about your child's hot lunch order close to the Hot Lunch Day)
- ✓ Follow the instructions to add each student in your family who attends Sunshine Hills School
- ✓ Once your student(s) are registered, click on "Orders"
- ✓ Proceed to order hot lunches for your child(ren)
- ✓ Volunteer online to help on the day with sorting orders. Our hot lunch system is run by volunteers and we do need parents to step forward to help on hot lunch days. This task involves sorting drinks into class bins and this year, we are asking volunteers to stay on to help with classroom clean up and recycling of waste so that the classrooms can function effectively during the rest of the school day.

All hot lunch order payments go through PayPal (www.paypal.com). You can either pay with a credit card as a PayPal guest (Visa, Mastercard or Amex), or pay with a Paypal account (PayPal accounts can be set up directly through www.paypal.com). Please try to pay for all of your child(ren)'s orders in ONE transaction (so we get billed just one transaction fee). Simply order the lunches for your first child, then select your second and subsequent children from the drop down box before finalizing. If you must pay by cash/cheque, please drop off money at the office in an envelope marked HOT LUNCH with the names of the students that the money is for. We are trying to get away from dealing with cash/cheques as it is very time consuming but will make exceptions where necessary.

PLEASE REMEMBER all lunch orders are pre-order only - there will not be any food available to purchase on the day. The orders for ALL FIVE Hot Lunch Days are due by the **deadline date of Sunday 1st October**. If you have any questions or difficulties, please e-mail sshlunches@gmail.com – please do not contact the school office.