



Ecole Elementaire Sunshine Hills Elementary
11285 Bond Blvd
Delta, B.C. V4E 1N3
Tel: 604-594-8491 Fax: 604-594-3815
<https://deltalearns.ca/ecolesunshinehills>
<http://sh.deltasd.bc.ca/home>

May 26th, 2017



Dear Parents and Guardians of **Division 8 & Division 10 Students:**

Our students are participating in the **Delta Outdoor Education Canoeing Program**. The program consists of canoeing for half the day and orienteering on the water for the other half at Deas Island Regional Park. Deas Slough is a backwater of the Fraser River and suitable for beginning canoeists.

Parent drivers are needed for transportation and to help with the set up and clean-up of canoes as well as supervision during orienteering.

Our field trip will be **Thursday, June 22nd, 2017 at Deas Park from 9:00am to 3:00pm.** The cost for this trip will be **\$4.00 per student.** If you are able to assist by driving, please complete the appropriate section of the attached consent form.

In order for your child to participate, please complete, sign and return the attached consent form by **Friday, June 2nd 2017.**

Please note if there are extra canoes after all the children are on the water, parents may be able to canoe.

Yours truly,

Mme C. Martin
Mme R. Brown
Classroom Teachers



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CONSENT FORMS

Accidents can be the result of the nature of the activity and can occur without any fault on either the part of the student, or the school board, or its employees or agents, or the facility where the activity is taking place. By allowing my child to participate in this activity, I am accepting the risk of an accident occurring, and agree that this activity, as described above, is suitable for my child. *

I give permission for _____, Div: _____ to participate in the field trip to **Deas Island on Thursday, June 22nd, 2017.** I understand that my child may be exposed to certain risks while participating in this activity. Accidents and injuries may occur. Supervision will be provided by the school and parent volunteers. Transportation to be provided by volunteer Parent Drivers.

Enclosed is \$4.00 []
 (Cheques payable to Sunshine Hills Elementary.)

OR

I do not give permission for _____, Div. _____ to participate in this field trip.

 Printed name of Parent/Guardian

 Signed by Parent/Guardian

 Address of Parent/Guardian

 Date

Possible medical problems: [] nil or [] medication required

Medication and dosage required: _____

** By providing consent to have your child participate, you are not waiving your right of recourse should your child be injured as a result of gross negligence on the part of any party. In such an event claims against the District, its employees, volunteers or agents would be handled by the provincial School Protection Program.*

PLEASE COMPLETE THIS SECTION IF YOU CAN DRIVE

I can drive students to **Deas Park, Thursday, June 22nd, 2017** []. My vehicle has seatbelts for _____ students (including my own child). It is the Driver's responsibility is to ensure all children are properly secured in booster seats and checklist is completed.

Name of Driver: _____

Are you at least 21 years of age? Yes _____ No _____

Your valid B.C. Driver's Licence # _____ Expiry Date: _____

Your Vehicle Licence # _____ Expiry Date: _____

- Please be sure to read the School District Policy on "Transportation of Students", which is found on the back of this page.



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STUDENT TRANSPORTATION BY VOLUNTEER DRIVERS

Delta School District values the involvement and commitment of our volunteer drivers. Student transportation is the responsibility of the school principal who may designate a “supervisor” to assume overall responsibility for travel arrangements and supervision of travel for a particular school activity, or for all activities.

In accordance with guidelines in the Schools Protection Program Reference Manual and the regulations of the Motor Vehicle Branch, any volunteer driver willing to provide transportation where needed for organized school activities, must review and comply with the following conditions:

- The driver must hold a valid British Columbia driver’s licence (Intermediate Stage or Full Privilege only);
- The vehicle must have standard insurance coverage with I.C.B.C.;
- The vehicle must have one seatbelt available for every passenger, including the driver;
- The number of persons being transported in the vehicle must not exceed the normal carrying capacity of that vehicle;
- The vehicle must be maintained in sound mechanical order;
- Children under the age of 13 must not be transported in the front passenger seat in vehicles equipped with a front airbag on the passenger side;
- The driver must authorize a Criminal Records Check for situations involving overnight trips with students;
- ALL INCIDENTS OF INJURY OR VEHICLE ACCIDENTS MUST BE REPORTED TO SCHOOL STAFF and an Incident Report (Operations 1142) must be completed and provided to the School District Office.

A vehicle with a seating capacity of more than ten persons, including the driver, is classified by the Motor Vehicle Branch as a “bus”. A “bus” used to transport students is required to have a valid school bus permit issued by the Motor Vehicle Branch. This will include volunteers’ vehicles and rental vehicles used for student transportation.

Volunteers who rent vehicles to transport students for school-approved functions must be aware of the appropriate requirements for drivers licence classifications, Third Party Liability insurance limits, and School Bus Permits, particularly when renting vehicles which have a capacity to carry more than ten people, including the driver. Vehicle capacity, and not the number of passengers being carried, is the determining factor. Only drivers who are declared to the rental agency are allowed to drive (confirm minimum age requirement for operating a rental vehicle with the rental agency). Insurance coverage is voided if an undeclared driver drives the vehicle.

The Insurance Corporation of British Columbia considers drivers to be “volunteers” as long as they are reimbursed only for reasonable expenses. If you are paid a wage or are reimbursed for your time, you no longer would be considered a “volunteer” and you should contact your Auto plan agent as it may be necessary for your vehicle to be rated for “business use”.

Your actions on behalf of the School District are covered by the School Protection Program while participating in any school board or school-authorized and supervised activity. However, not all situations that occur during off-site school activities will be considered part of the approved activity. For example, if you decide to leave the premises of the school activity for personal reasons and are involved in an accident, the School Protection Program may not respond on your behalf. You should be aware that volunteers may have some personal legal liability exposures. These exposures may be insured under the liability section of homeowners’ or tenants’ insurance policies, or under an ICBC Policy. You are advised to check with your own insurance agents.

Third Party coverage above \$200,000 (basic personal coverage) is provided by the Schools Protection Program, however, NO COMPREHENSIVE OR COLLISION coverage is provided beyond your own personal vehicle insurance.

There is NO MEDICAL, DENTAL OR DISABILITY COVERAGE for volunteers. If you are injured by the actions of other people, you still have the right of common law action and in the case of automobile-related injuries, ICBC coverage may apply. **Please report ALL incidents of injury or vehicle accidents to school staff immediately.**



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Sunshine Hills Elementary School
CONSENT AND WAIVER FORMS: Canoeing at Deas Slough

In consideration of The Board of School Trustees of School District No. 37 (Delta) (the "School District") offering my child, _____, an opportunity to participate in a field trip for grade 4 & 5 students on June 22nd, 2017, I/We waive any and all claims I/We may have against, and release from all liability and agree not to sue, the School District or its trustees, officers, employees, agents, volunteers or representatives or the Ministry of Education for any personal injury, death, property damage or loss sustained as a result of or occurring during my/our child's participation in the field trip, providing the School District has not engaged in gross negligence or willful misconduct.

Commentary: It is the School District's intent that this Waiver and Consent Form provide parents with sufficient information about the fieldtrip to facilitate parents making an informed decision about the participation of their child in this activity. This Consent and Waiver Form is not asking parents to give up the right to sue if there has been gross negligence on the District's part. Nor can a parent give up the right of the child to sue.

***Please note that both custodial parents must initial and sign form.

Initial _____
Initial _____

I hereby give my consent, and acknowledge by my signature that:

Students will be going canoeing on Deas Island Slough and will be away from the school from 9:00 am to 3:00 pm. Parent drivers will be transporting students

Initial _____
Initial _____

In this field trip, up to **53** students will be:
 Canoeing and orienteering.

Initial _____
Initial _____

The students will be supervised by 2 school employees and hopefully 2 - 4 parent volunteers. Your child will not necessarily be supervised by an adult at all times.

Initial _____
Initial _____

My child has no illnesses, allergies or disabilities that may require special attention, except as described here:

Initial _____
Initial _____

I am aware of the usual risks and dangers inherent in participation in all of the activities associated with this trip, and of the possibility of personal injury, death, property damage or loss resulting from the activities. The dangers and risks may include, but are not limited to: (provide specific and comprehensive information on any risks that are applicable. Some examples follow.)

1. Program locations
2. Rugged terrain
3. Weather
4. Equipment breakages, failures
5. Delayed rescue, accessibility
6. Conduct of the guide, chaperone or other group members.
7. The possibility that your child may not heed safety instructions or restrictions given to the group.

Initial _____
Initial _____

I have valid and adequate medical and travel insurance arranged for my child.

Initial _____
Initial _____

I am aware that should my child be injured or become ill and require emergency evacuation; any costs incurred shall be my responsibility.

Initial _____
Initial _____



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I will supply suitable equipment and clothing for my child's participation in all activities associated with the field trip, including runners, a hat, sunscreen, jacket and change of clothes in case he/she gets wet.

Initial _____
Initial _____

I am aware that I should contact the school for further information if I am unaware what clothing and equipment is required for the activities or possible weather conditions of this field trip. My child and I understand that it is our responsibility to ensure my child has all necessary equipment and clothing.

Initial _____
Initial _____

My child and I understand that the school's Code of Conduct applies during this field trip. I will be responsible for any costs caused by my child's failure to abide by the Code of Conduct, including any costs to send my child home.

Initial _____
Initial _____

Accidents can be the result of the nature of the activity and can occur with or without any fault on either the part of the student, or the school board or its employees or agents, or the facility where the activity is taking place. By allowing your son/daughter to participate in this activity, you are accepting the risk of an accident occurring, and agree that this activity, as described above, is suitable for your child.

Initial _____
Initial _____

In signing this Consent and Waiver, I am not relying on any oral or written representation or statements made by the School Board and its servants, agents, employees, or authorized volunteers, or the Ministry of Education, to induce me to permit my child to take the trip, other than those set out in this Consent and Waiver.

Initial _____
Initial _____

I am 19 years of age or more and have read and understand the terms of this consent and waiver, and understand that it is binding upon me, my heirs, executors and administrators.

Date: _____

 Signature of Witness

 Signature of Parent/Guardian

 Printed Name of Witness

 Printed Name of Parent/Guardian

 Address

 Address

Date: _____

 Signature of Witness

 Signature of Parent/Guardian

 Printed Name of Witness

 Printed Name of Parent/Guardian

 Address

 Address

NOTE: This consent and waiver must be signed by ALL custodial parents or guardians of a child who is under the age of 19 years.